

**The Vestry of Calvary Episcopal Church  
October 15, 2024 Vestry Meeting  
Meeting Minutes**

**Term Expires:**

**January 2025**

Debbie Pohler - **Present**  
Greg Bethke - **Present**  
Rick Lane, Sr. Warden - **Present**  
Fred Steinkamp - **Present**

**January 2026**

John Bradshaw - *Not Present*  
David Cook - **Present**  
Oscar Lozano, Jr. Warden – **Present**  
Sonia McGrath - **Present**

**January 2027**

Brandon Campbell - **Present**  
Steve Evans - **Present**  
Lori Hoy – **Present**  
Ashley Vakulenko - *Not Present*

***Ex-officio members***

Scott McLemore, *Treasurer – Not Present*  
Kathy Haley, *Clerk – Present*  
Bill Daw, *Chancellor – Not Present*

*Rev. Nancy Wilkes, Deacon – Not Present*  
*Rev. Ralph B. Morgan, Rector - Present*

**Opening and Devotion**

The meeting opened in prayer by Fr. Ralph at 6:35 pm.  
Fred Steinkamp gave the devotional.

**Business**

Meeting Minutes for the September 10, 2024 Vestry Meeting were reviewed.

**Motion:** Steve Evans made a motion to accept the Minutes as presented. Fred Steinkamp seconded the motion, and the motion passed.

The Treasurer’s report (prepared by Treasurer Scott McLemore and included in the vestry packet) was presented by Greg Bethke.

**Motion:** Brandon Campbell made a motion to accept the Treasurer’s report. Sonia McGrath seconded the motion, and the motion passed.

Greg Bethke reviewed the Capital Campaign Report (included in the vestry packet).

**Rector’s Report** – Fr. Ralph presented the Rector’s report. See report in APPENDIX for details.

The six candidates for the vestry election are: Jewlon Morris, Bob Morris, Jim Grotte, Kathy Bethke, Betty Gorham, and Alice Martinez. There are 4 vestry positions to fill. The elections will be on October 27<sup>th</sup> or November 10<sup>th</sup>.

**Sr. Warden’s Report** – Rick Lane presented the Sr. Warden’s report.

\* Rick went over the proposed change order report for the sanctuary renovation as well as the foundation repair and renovation updates report from Betsy Zanghi (reports included in the vestry packet).

\* Rick Lane has talked with the active shooter consultant, and it was recommended the plan be put on hold until the renovation project is complete.

***Jr. Warden's Report*** – Oscar Lozano presented the Jr. Warden's report (included in the vestry packet).

**Formation**

Discussion of the narrative budget that will be sent out as part of the stewardship mailings.

**Old Business**

Fire Drill procedures are put on hold until the renovation project is complete.

**New Business**

Building update discussed during the senior warden's report.

**Closing** – Fr. Ralph gave a closing prayer.

**Adjournment** – The meeting adjourned at 8:00 pm.

**Action Items**

\* Fr. Ralph will contact the Diocese about choosing a day in September or October for the renewal program. – **Closed**

\* Debbie to plan a reception for John Brun and Kay Hardee.  
(February 20 update: firm date cannot be committed to at this time). Fr. Ralph will get a card and gift for Kay Hardee – **Closed**

\* Rick Lane and Brandon Campbell will research active shooter consultants. – **Closed**

\* Rick Lane to meet with Betsy Zanghi and return with more clarity on the Capital Campaign Project change orders at the next vestry meeting. - **Closed**

\* Rick Lane, Brandon Campbell and Steve Evans to develop an emergency response plan for Calvary. (Put on hold until the renovation project is complete) – **Open**

\* Fr. Ralph will add to the agenda for the May meeting a discussion of the ministry map.  
(Postponed until the July vestry meeting) – **Open**

Minutes Submitted by Kathy Haley, clerk

See page 3 for APPENDIX

Rector's Report for October 15, 2024

- Thank you for your prayers and thoughts for my Daughter and Granddaughters
  
- Thank you also for your donations to the school annual fund and for those of you who will be playing golf or volunteering in other ways.
  - Remember the school is our number one outreach opportunity
  
- We are nearing Vestry Election time. The election will be on November 10 which is our Commitment Sunday also. I don't see a conflict with doing both.
  - Any ideas on how we should run the election?
    - Outside if nice? In the Parish Hall?
  
- Stewardship theme and dates are set: Walk in Love will be the theme. (see insert)
  - We will have two more speakers: the Young Zanghi's and Sheila Phillips on October 27 and November 3<sup>rd</sup>.
  - Commitment Sunday – put in collection plate? Walk up? Put on Altar?
  
- Budget meeting this Saturday @ 9 in Room 1 of the school building. Not mandatory for vestry members. It's the first look at the new years budget....
  
- Vision and Discussion topic for tonight – Review a Narrative Budget

That's all I have for now. Thank you all for what you do and why you do it.



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Date: 10-15-24

Rev. Ralph B. Morgan, Rector  
Calvary Episcopal Church, Richmond